

**BEAUFORT MEMORIAL HOSPITAL BOARD OF TRUSTEES  
BOARD MEETING– OPEN SESSION**

**MINUTES – November 20, 2023**

**BY ZOOM:** Dan Barton; Jane Kokinakis, M.D.; Richardson LaBruce; Carolyn Banner, Ph.D.; Allison Coppage; Brian Hoffman; Chris Ketchie; Kim Yawn; Lynsey Rini

**PRESENT:** Vernita Dore; Doug Folzenlogen, M.D.; Stephen Larson, M.D.; Bill Himmelsbach, Dave House (Chair), Alice Howard; Eric Billig, M.D., William Jessee, M.D., M.D.; Russell Baxley, Karen Carroll, Kurt Gambla, D.O., Ken Miller, Dee Robinson, Courtney Smith, Victoria Viventi

Absent:

**Public/Open Session CALL TO ORDER:** Mr. House called the meeting to order at 7:47 a.m. The meeting has been posted. Victoria Viventi took roll call. A quorum of the Board is confirmed.

**MOTION:** A motion was made by Mrs. Dore for Board Members to go into Executive Session for the following purpose: Discussion of Medical Staff recruitment and contracting, strategic matters related to facility expansion and contractual arrangements with related partners. The motion was seconded by Mr. LaBruce and unanimously approved.

**Public/Open Session MOTION:** A motion was made by Mrs. Dore to re-commence into Public/Open Session at 9:25 a.m. The motion was seconded by Dr. Billig and unanimously approved.

Mr. House provided the mission statement.

Karen Carroll provided a patient story.

**CONSENT AGENDA – Approval of Minutes for October 26, 2023, Approval of Committee Reports, Patient Flow and Staff Reports** – Dr. Billig made a motion, which was seconded by Dr. Jessee to adopt the agenda and reports as presented. Unanimous approval/no oppositions.

**QUALITY IMPROVEMENT COMMITTEE:** Dr. Billig indicated the Quality Improvement Committee meeting will be held tomorrow and gave a highlight to the board of what will be discussed. There are multiple new providers requesting appointment from credentials. There is a new joint coordinator with BMH. There is an open position for infection prevention manager. The leap frog report came in just 0.01 below the score resulting in a C-grade. BMH had multiple zero harm awards through the SCHA. Quality measures looked good for October at 100%.

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**COMMITTEE CHAIR ISSUE IDENTIFICATION:**

Finance Committee: Mrs. Dore noted no issues.

Governance Committee: Mr. LaBruce noted interviews for the open board of trustees seat will be conducted the first week of December, discussed in the Governance committee meeting the second week of December and voted on during the board meeting in December to present to Beaufort County by January.

Compliance Committee: Dr. Banner noted no issues.

**MEDICAL STAFF:** Dr. Folzenlogen reported no issues on the credentials report.

**MEDICAL STAFF – *Credentials*:** The following practitioners requested Appointment:

Charnes, Curt, MD, Requesting Appointment: Active; Department of Medicine; Hospitalist; Team Health Hospitalist; Chen, Julie, MD, Requesting Appointment: Locums; Department of Surgery; Vascular Surgery; MUSC Health Vascular Surgery Beaufort; Dudley, Paige, MD, Requesting Appointment: Active; Department of Pediatrics; Pediatric Hospitalist; Beaufort Memorial Hospital; Durden, Katie, DNP, Requesting Appointment: APP; Department of Medicine; Psychiatry; Sea Island Psychiatry; Farrell, Michael, MD, Requesting Appointment: Community Active; Department of Ambulatory Primary Care; Family Medicine; Beaufort Memorial Express Care and Occupational Health; Keinath, Kyle, MD, Reappointment: Consulting; Department of Radiology; Virtual Radiologist; vRad; Kerr, Dana, MD, Reappointment: Consulting; Department of Radiology; Virtual Radiologist; vRad; Roteff, Peyton, MD, Reappointment: Consulting; Department of Radiology; Virtual Radiologist; vRad;

Reappointment:

Annibale, David MD, Reappointment: Telemedicine; Department of Medicine; Tele-Stroke; MUSC Telemedicine Affiliation; Cahill, John, MD, Reappointment: Telemedicine; Department of Pediatrics; Neonatology; MUSC Shawn Jenkins Children's Hospital; Reappointment: Telemedicine; Department of Pediatrics; Neonatology; MUSC Shawn Jenkins Children's Hospital; Katikaneni, Lakshmi, MD, Reappointment: Telemedicine; Department of Pediatrics; Neonatology; MUSC Shawn Jenkins Children's Hospital; Koch, Frances, MD, Reappointment: Telemedicine; Department of Pediatrics; Neonatology; MUSC Shawn Jenkins Children's Hospital; Lee, Kimberly, MD, Reappointment: Telemedicine; Department of Pediatrics; Neonatology; MUSC Shawn Jenkins Children's Hospital; Lekoubou Looti, Alain, MD, Reappointment: Telemedicine; Department of Medicine; Tele-Stroke; MUSC Telemedicine Affiliation; Matmati, Kelly, MD, Reappointment: Telemedicine; Department of Medicine; Tele-Stroke; MUSC Telemedicine Affiliation; Mayer, Emily, NP, Reappointment: APP; Department of Medicine; Infectious Disease; Low Country Infectious Disease; Ross, Julie, MD, Reappointment: Telemedicine; Department of Pediatrics; Neonatology; MUSC Neonatal-Perinatal Medicine; Scott, Douglas, MD, Reappointment: Active; Department of Orthopedics; Orthopedics; BOSS Orthopedic Spine Specialists; Taylor, Amy, FNP, Reappointment: APP; Department of Ambulatory Primary Care; Primary Care; Beaufort Memorial Express Care and Occupational Health; Webb, Robert, MD, Reappointment: Community Active; Department of Ambulatory Primary Care; Family Medicine; Beaufort Memorial Bluffton Primary Care

Resignations: Glenn IV, William, MD, Resignation, Hospitalist; Gwozdz, Glenn, MD, Dastous, Linh MD, Resignation, Gastroenterology; Resignation, Team Health Hospitalist; Bacon, William MD, Resignation, VRAD

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After review and the recommendation by MEC and then QIC, Dr. Billig made a motion, which was seconded by Mr. LaBruce to accept the Credentials Committee recommendations as presented. Unanimous approval.

**CMO Report:** Dr. Gambla noted the GME feasibility study is underway and will have the outcomes to report to the board by the end of the year. Next step is doing medical staff interviews. The Pharmacy team continues to evaluate the use of antibiotics to treat and prevent blood clots and heart failure. MAT is discussing a collaborative project with the County. Palliative Care and South Carolina House Calls are recruiting additional providers to pursue 7 day inpatient coverage. Dr. Gambla shared there was an exciting breakthrough for Sickle Cell treatment in the UK and there has been a gene altering treatment. Infection Prevention is implementing a new C-Diff testing plan that will go live in January.

**OPERATIONS REPORT:** Mrs. Smith provided an overview of the Publix bedside prescription delivery service. Of the 26 hospitals Publix works with offering this service, BMH serves more patients per discharge than any other hospital. Discussion ensued around the process for the patient participating in this program. Mrs. Smith provided an update on the transportation program, that now has three couriers and has shown very positive feedback. The team transports mainly sickle cell and oncology patients but also deliver supplies, drugs, mail, and more between different BMH sites. Imaging volumes continue to increase. The food and nutrition department continue to offer employee programs such as the family meal deal and online ordering and delivery. EVS saw an increase from 2 to 3 stars in 2023 from patient surveys.

**BMH FOUNDATION:** Mrs. Yawn indicated the 2024 foundation goal is \$2.5M. Grants will continue to be a priority for the foundation team. Giving Tuesday is coming up and hopes to hit a \$40,000 goal. A reminder the Valentine Ball will be held in February.

**MANAGEMENT REPORT:**

Mr. Baxley provided an update on workforce housing for Okatie, Bluffton and Beaufort. From the PATH scorecard, the first coding class graduated and are working towards certification. The nursing school is out for bid and will start renovation in March. The crisis stabilization unit is also set to begin construction in March and will be a 6-to-8-month project with assistance from the State and Beaufort County. OR renovations are going well with phase 1b starting in January. The OR entrance will be closed during this phase and patients will be redirected to the main entrance. The 2024 Balance and Growth scorecards were provided to the Board as an informational update.

**ACTION ITEMS, POLICIES, DISCUSSION OR SUPPLEMENTAL INFORMATION:**

**MOTION TO APPROVE THE COMPENSATION PLAN FOR THE CEO AS RECOMMENDED BY THE EXECUTIVE COMMITTEE WITH THE COMPENSATION PLAN TO BE EFFECTIVE AS OF DECEMBER 1, 2023.** Mr. LaBruce made the motion, which was seconded by Mr. Himmelsbach. Unanimous approval.

**Motion: We, the Board of Trustees (the "Board") of Beaufort County Memorial Hospital ("BMH"), in accordance with the authority vested in this Board by BMH's Bylaws (the**

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"Bylaws"), waiving any meeting notice requirements of the Bylaws or applicable law, hereby:

- 1. Confirm and approve amending the Bylaws to remove the Strategic Planning Committee as a Standing Committee and to add as a Standing Committee a Legislative and Community Outreach Committee (the "Amendment"), whose purpose shall be to foster relations between BMH leadership and legislative representatives and advocate for issues affecting BMH.**
- 2. Acknowledge that the BMH Governance Committee has reviewed the terms of the proposed Amendment.**
- 3. Authorize and direct David House, as Chairman of the Board, to sign, execute and deliver the Amendment on behalf of BMH.**

Mrs. Dore made the motion, which was seconded by Dr. Billig. Unanimous approval.

Supplemental Information:

**ADJOURN** – A motion was made by Dr. Billig, and was seconded by Mr. Himmelsbach, to adjourn the meeting. Unanimous approval. The meeting adjourned at 10:02 a.m.

Respectfully submitted,

Stephen Larson, M.D.